



Job Description – Childcare Inclusion Teacher

Reports To: Childcare Director
Sophie Strang
Childcare@jmmcomplex.com

Purpose: CHAMP Inclusion teachers are the catalysts for team-building and personal growth at the CHAMP Inclusion After-school program. We strive to provide learning in three domains including cognitive, affective, and psychomotor. The position includes being a positive role model to our school-aged students. We provide a three-prong approach to our CHAMP program including: mentorship/homework assistance, healthy snack and 60 minutes of activity each day. The exposure and training in facilitation and group leadership skills makes the After-school Inclusion Teacher position an excellent opportunity for anyone interested in education or working with children with and without special needs.

The inclusion part of this program is part of what makes CHAMP truly unique. We strive to provide a safe and understanding environment for kids with special needs. Inclusion secures opportunities for students with disabilities to learn alongside their non-disabled peers in our classrooms. The childcare inclusion teacher is the median between children with and without special needs; it is imperative that we model how valuable it is to live in a diverse environment where complete integration is necessary for our future leaders.

- Coordinate daily activities for assigned group.
- Supervise SUNY Cortland Mentors and direct them to support the after-school CHAMP kids.
- Supervise and lead activities for birthday parties at the JM
- Plan individual and group activities to stimulate growth in language, social, and motor skills such as learning to listen to instructions, playing with others, and using play equipment in accordance with the policies and the philosophy of the CHAMP PROGRAM. Use developmentally appropriate practices.
- Support children with special needs in adjusting to transitions, with basic needs and communicating with others.
- Communicating with parents about their child's days every day and working with families so that their children may be the most successful in the program.
- Participate with and supervise children at all times.
- If a 1:1 teacher, to be working with the Childcare Director and the child's families to make sure that all behavior support and assistance is in the child's best interests.
- Provides homework assistance to children during structured homework time.
- Conduct a daily health check of each child; instructs children in practices of personal cleanliness, dressing, self-care and nutrition. Provide basic first-aid when needed if required.
- Help children develop habits of caring for equipment and belongings and picking up and putting away toys and supplies.
- Provide children with experiences, which build self-esteem, encourages self-reliance, and helps each child to function cooperatively in a group.
- Provide children with experiences, which build a sense of curiosity, an appreciation of the natural world, and respect for the environment around us.
- Confer and maintain a positive relationship with parents, and communicate necessary information in a professional manner.
- Confer and maintain a positive relationship with other staff members, and communicate necessary information in a professional manner.
- Serve meals and refreshments to children.

- Keep classroom environment interesting, safe and clean. Reports maintenance and safety concerns to Childcare Director.
- Perform general housekeeping tasks.
- Maintain a high level of job integrity and professionalism while adhering to ethical code of conduct.
- Maintain personal cleanliness, including washing hands after toilet, nose wiping and before preparing and or serving lunches and snacks as well as wearing gloves when preparing food.
- Maintain professional growth in accordance to high quality standards.
- Other duties as assigned.

Time Requirements. CHAMP runs in conjunction with the Homer School District calendar and provides services between 2 pm and 6pm weekdays during the school year. Our School's Out days run from 7:30am-6pm. Preference is given to candidates who are available all 180 days of the Homer School District calendar and days off from school. Weekend shifts can include up to four hours.

Qualifications

Afterschool Teachers shall have attained the following qualification levels:

- A high school diploma and two year experience working with children less than 13 years of age or
- School-age Child Care Credentials or other Office recognized credential specific to the school-age developmental period and One year experience working with children less than 13 years of age OR
- Associates degree in Child Development, Elementary Education, Physical Education or Recreation or a related field

Assistant Teachers shall have a high school diploma or its equivalent or one year experience working with children under 13 years of age.

Competencies:

- Shows respect and sensitivity for cultural differences. - Treats people with respect; Works with integrity and ethically; upholds organizational values.
- Approaches others in a tactful manner; Reacts well under pressure; treats others with respect and consideration regardless of their status or position.
- Observes safety and security procedures.
- Adapts to changes in the work environment.

Physical Requirements:

- Ability to lift, push, and/or pull up to 25-50 pounds.
- Standing for long periods of time.
- Ability to be outdoors for periods of time, in a summer setting.
- Ability to be physically active with campers, i.e. hiking, outdoor games, running, ice skating (a plus).
- Ability to use a variety of equipment as well as adaptable to change

Job Knowledge, Skills and Abilities:

- Complete Fire Safety Training, Emergency Safety Training, Food Program Training, Water Safety Training, CPR and First Aid certification.
- Communicate effectively, both verbally and in writing.

- Work well with staff and volunteers.
- Work scheduled hours every day.

To apply for this position, please send your resume to:

Sophie Strang
CHAMP and Childcare Director
JM McDonald Sports Complex
4292 Fairgrounds Rd, Cortland, NY 13045
OR email childcare@jmmcomplex.com

The Sports Complex is an EEO/AA facility.